



# ESSENDON KEILOR COLLEGE

P.O. Box 142, Niddrie 3042

Phone: 8331 0100

ABN: 45 318 674 202

[www.ekc.vic.edu.au](http://www.ekc.vic.edu.au)

[essendon.keilor.co@education.vic.gov.au](mailto:essendon.keilor.co@education.vic.gov.au)

PRINCIPAL: ADAM POTTER

Friday 7 March, 2025

Dear parents and carers,

Essendon Keilor College is anticipating another great year of teaching and learning and would like to inform you about Essendon Keilor College's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfill the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. However, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a significant difference to our school and the programs we can offer.

Essendon Keilor College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Within our school, this support has allowed us to work in close partnership with parents and the broader school community to provide the best educational opportunities and outcomes for students, both inside and outside the classroom. Through this partnership, parents/guardians understand that the contribution they make to their children's education, in all its various forms, plays an important role in enriching the school's learning and teaching program and improving educational outcomes. The commitment from parents to contribute benefits students and results in improved achievement outcomes, wellbeing, and engagement in learning.

*Please find the contribution schedule for all year levels (as applicable) Year 7-12 attached.*

Some parents may have made the curriculum contribution and other contribution payment via Champion Booklist, otherwise payment can be made via Compass or at the school office.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Adam Potter  
Principal  
Essendon Keilor College

Kem Mustafa  
School Council President  
Essendon Keilor College

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.